



CAPE MAY COUNTY 4-H FAIR  
JULY 20, 21 & 22, 2023

### EDUCATIONAL / NON PROFIT EXHIBITOR APPLICATION\*\*

Educational Exhibits are for Not-for-Profit Groups, which provide public information only.  
*Educational Exhibitors are NOT permitted to sell any products.*

Name of Organization/Agency .....

Contact Person's Name ..... Email .....

Street Address .....

City, State, Zip .....

Telephone Number ..... Fax Number .....

Description of Exhibit / Type of equipment used (i.e., trailer, tables, canopy, etc.):  
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**EXHIBIT SPACE: 15' Frontage x 20' Depth**

**\*\*ALL NONPROFIT EXHIBITS MUST INCLUDE  
ACTIVITIES/GIVE-AWAYS FOR CHILDREN**

One (1) 15amp 110v receptacle is included with your space. If you require any additional electrical hook up, we must charge a fee of \$30.00.

In order for us to plan efficiently, we must receive your completed application by **June 1. Applications received between June 1 and July 1 will incur a \$30 late fee. Absolutely no applications considered after July 1!** Upon approval of this application you will receive confirmation, your approved contract and further information on the 4-H Fair.

Mail completed application and check for additional electric hook up if applicable to:

4-H Fair Vendor Chair  
Cape May County 4-H Foundation, Inc.  
c/o Rutgers Cooperative Extension  
4 Moore Road, DN 703  
Cape May Court House, NJ 08210

*I have read all of the information in this application and agree to abide by its terms. I understand that any violation of my approved contract may result in expulsion from the 4-H Fair with no refund.*

Exhibitor Signature ..... Date .....

Confirmed ..... Date .....  
Chairperson, Commercial Exhibits

Reviewed & Approved ..... Date .....  
4-H Agent / Fair Chairperson

***Terms of Contract on Back Must Be Signed!***

## **TERMS OF THE CONTRACT**

1. All individuals and organizations wishing to sell, distribute or convey any product, materials or information must be a registered and approved CMC 4-H Fair vendor before the 4-H Fair begins.
2. Fair hours are 3-10 pm on Thursday, July 20th and Friday, July 21st and 10 am-10 pm on Saturday, July 22nd.
3. Vendors must be open from 3-10 pm on Thursday and Friday, and 10 am-10 pm on Saturday. Vendor set up time is 5 -8 pm Wednesday or Thursday after 10 am. You will receive your space assignment when you check in at the fair managers' booth.
4. For the protection of visitors to the fair and for your own protection, we require you to furnish adequate product liability insurance coverage during the fair. Certificate of insurance must accompany contract application.
5. Save Harmless and Release Clause: The undersigned agrees to indemnify and hold harmless the 4-H Foundation, its officers and employees, from any loss or damage resulting from the use of the facilities of the 4-H Foundation in connection with the 4-H Fair, including any legal expenses and cost in defending any actions brought as a result of claims for damage or injury arising out of such use.
6. All exhibits, concessions, items to be sold, and information to be distributed to the public, etc. are subject to the approval of the 4-H Foundation Fair Committee & Chairperson in consultation with 4-H staff. All sales and distribution of free educational/promotional material will be limited to those items approved. **PROHIBITED** items include (but are not limited to) any materials related to alcohol, drugs, nude or semi-nude posters and products, drug paraphernalia, obscene or disturbing items or content, fireworks, noise makers, or any items that endanger the public or the fairgrounds. All displays, sale items, educational content and printed materials must be family appropriate. **Sale of non-approved items may result in immediate expulsion with no refund of fee.**
7. All 4-H concessions, vendors, and solicitors must sign and submit contracts prior to the opening of the 4-H fair. Payment and proof of insurance must be enclosed with signed contract. No contracts will be accepted after the fair begins. There will be no space reserved until payment is received and the application is approved in writing by the vendor chair. Applications not completed in full may be rejected. Contracts are approved for the duration of the fair.
8. PA systems or amplification may be allowed with the written permission of the vendor chair. If permission is granted, must be kept at a level not to interfere with other vendors or performances.
9. **No overnight parking** will be allowed on the fairgrounds by exhibitors. If you have a travel trailer we can provide a list of campgrounds in our area.
10. Upon conclusion of the fair, vendors must disassemble and clean up assigned space. Exhibitors are responsible for the complete removal of all items that they bring to the fairgrounds such as but not limited to pallets, cinder blocks, bricks and trash. Failure to vacate in a timely manner or properly clean site may result in an additional \$100.00 per day surcharge.
11. All exhibitors with food concessions will be issued a Special Concessions Contract application reflecting all special terms and conditions for such contracts. **THE SALE OF ALL FOOD ITEMS IS STRICTLY LIMITED TO SPECIAL CONCESSION CONTRACTS AND 4-H ORGANIZATIONS.**
12. The fee for your commercial exhibit space includes electricity. This electrical fee includes general lighting and use of one outlet, 15 amps (110 V). If you require more than one receptacle, additional service can be provided (where available) for a \$30 per receptacle hook-up fee. Extension cords are the responsibility of the exhibitor. All electrical equipment must be heavy duty and properly grounded.
13. The Foundation is **NOT responsible for furnishing tables, chairs, or materials other than space.** Tables or other exhibit materials are the responsibility of the exhibitor.
14. If you are conducting a game of chance or skill, **you must secure an Amusement Games License.** Applications are available from the Middle Township Clerks Office. Allow two (2) months for processing.
15. Parking on the fairgrounds is limited. Unique self-contained vehicle exhibits will be approved by the 4-H Foundation, Inc. on an individual basis. Each exhibitor will be assigned one (1) parking space in a designated commercial exhibitor parking lot. All other vehicles must park in the main parking lot, **not** on the fairgrounds.

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**Vendor Signature**

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**Date**